**VOLUNTEER INTEREST FORM**

The YMCA Black Country Group Wren’s Nest Navigators project is funded by the National Lottery Reaching Communities Fund, to raise the skills, aspirations and resilience of the individuals and families living in Dudley Wren’s Nest.

**Our mission is to:**

Support individuals and families living within Dudley Wren’s Nest through a variety of FREE services including one to one support and advice and/or group activities. Activities will cover a broad variety and also be co - designed by young people and families, these will include but not be limited to:

As part of the National Lottery funded Wren’s Nest Navigator Project we will be conducting an independent evaluation, this will be completed throughout the duration of this project to measure the impact of the project.

1. **Wren’s Nest Navigators and Research**

Wren’s Nest Navigators evaluation will be completed by the National Lottery Fund and Kaizen. We may ask young people for their thoughts about the activities provided and how this has impacted them.

We would like your permission to collect this information to allow us to see if attending activities.

All data will be anonymised and the analysis will be carried out on the anonymised data.

This will be used to understand more about different characteristics of young people, families and volunteers and whether activities and support provided improves their wellbeing and aspirations.

**How will my data be stored and who will have access to it?**

All information will be treated as strictly confidential Data Protection Act legislation (this being the current Data Protection Act 1998; The General Data Protection Regulation which will come into force on 25th May 2018 and the Data Protection Bill 2017 (soon to be enacted. The research team will ensure that the highest standards of confidentiality are maintained throughout. Information will be kept on out Lamplight database and only members of the Wrens Nest Navigators team and Evaluators will have access to this.

**Who has reviewed the research?**

The YMCA Black Country Group will conduct the research with the National Lottery and Kaizen throughout. If you ever wish to make a formal complaint about the conduct of the research, in the first instance, you should contact Alice Allen, Wren’s Nest Navigator Project Coordinator, YMCA Black Country Group. alice.allen@ymcabc.org.uk

1. **Wren’s Nest Navigators Quality Survey**

We would like your permission to ask young people, if they enjoyed the activity, what they learned and whether they felt it was useful for them. This will be captured through the Outcome Star.

**What are the possible benefits of taking part?**

By taking part it will contribute to the development of the YMCA Wren’s Nest Navigators project allowing us to provide activities that will benefit the local community.

**What are the possible risks/disadvantages of taking part?**

There are no risks/disadvantages to taking part in this monitoring.

**What data is the monitoring using?**

We will use the monitoring results to understand how children, families and volunteers feel about the activities and if they have any effect on their general wellbeing, aspirations and decisions.

All data collected will be anonymized for reporting.

Responses will be recorded on stored on a secure YMCA server and only accessed by administrator staff. All data will be collected and stored in accordance with Data Protection Act legislation (this being the current Data Protection Act 1998; The General Data Protection Regulation which will come into force on 25th May 2018 and the Data Protection Bill 2017 (soon to be enacted) and will be held for a period of 5-7 years.

**For general queries, contact:**

Alice Allen – alice.allen@ymcabc.org.uk

YMCA Black Country Group

B70 9LG

07706330008

**Agreeing to be part of this Wren’s Nest Navigators evaluation.**

You do not have to take part and can withdraw their consent and or participation in the project at any time.

If you choose not to allow your child to take part, this will not prevent your child from benefiting from the overall Wren’s Nest Navigators project.

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to take part in the YMCA BCG Wren’s Nest Navigators Evaluation.

**Personal Details**

|  |  |
| --- | --- |
| Name |  |
| Address |  |
| Postcode |  |
| Home telephone |  |
| Mobile |  |
| Email address |  |
| ID No. (Internal Use Only) |  |

**Driving**

|  |  |  |
| --- | --- | --- |
| Do you hold a full driving licence? | YES | NO |
| Do you have access to a car? | YES | NO |

**Right to Work**

The right to volunteer can be dependent on your citizenship and UK immigration status so please make sure that you are allowed to volunteer on your visa. If in doubt please contact the UK Border Agency (www.ukba.homeoffice.gov.uk) for advice.

|  |  |  |
| --- | --- | --- |
| Are you allowed to volunteer in the UK?  | YES | NO |

**How did you hear about this volunteering opportunity?**

|  |
| --- |
|  |

**Skills / Experience**

|  |  |  |
| --- | --- | --- |
| Are you currently employed?  | YES | NO |
| *If yes, please state where, your role and how many hours per week you work.*  |

|  |  |  |
| --- | --- | --- |
| Are you currently volunteering elsewhere?  | YES | NO |
| *If yes, please state where, your role and how many hours per week you work.*  |

|  |  |  |
| --- | --- | --- |
| Are you currently a student?  | YES | NO |
| *If yes, please state where, your role and how many hours per week you work.*  |

Please give details of any past work and volunteering experience which is relevant to this role?

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Please give reasons why you would like to become a volunteer?

|  |
| --- |
|  |

Please give any other relevant information in support of your application

*Include hobbies, interests, and experiences.*

|  |
| --- |
|  |

**Availability**

Full training will be provided. When would suit you best for volunteering/training?

|  |  |  |  |
| --- | --- | --- | --- |
| **Day** | **Morning** | **Afternoon**  | **Evening** |
| Monday  |  |  |  |
| Tuesday  |  |  |  |
| Wednesday  |  |  |  |
| Thursday  |  |  |  |
| Friday |  |  |  |
| Saturday |  |  |  |
| Sunday |  |  |  |

Volunteers will support the programme completing the delivery of one or more of the following:

|  |  |  |
| --- | --- | --- |
| * Assisting with activities
 | * Meeting an individual
 | * Meeting a family
 |

**An initial commitment of one session per week for approximately 1 hour would be required. Would this be possible for you?**

*If not please also give a reason as this may be worked around e.g. current work commitments/shift patterns.*

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**Rehabilitation of Offenders Act 1974**

YMCA Black Country Group uses the Disclosure and Barring Service (DBS) to assess applicants’ suitability for positions of trust. You are required to give details of any “unspent” convictions as defined in the Rehabilitation of Offenders Act 1974. Please list below.

The Rehabilitation of Offenders Act 1974 (Exceptions Order) gives some exemptions from the Act, whereby details of ‘spent’ convictions also have to be declared. One of these exemptions is working with young people and/or vulnerable adults. Therefore ‘spent’ convictions may be discussed during the application process. If you feel this is relevant to the role you are applying for please disclose those here also.

|  |
| --- |
|  |

|  |  |  |
| --- | --- | --- |
| Would you require any special arrangements if you are invited to interview? | YES | NO |
| *If yes, please give details below:* |

**References**

Please give details of two referees who we may contact in reference to your application, these could be either a character or professional referee.

A character reference needs to be someone who is not related to you but knowns you e.g. Job Coach, School, etc. *If you are unsure about references please call Alice on 07706330008.*

|  |  |  |
| --- | --- | --- |
|  | Reference 1 | Reference 2 |
| Name |  |  |
| Relationship |  |  |
| Address |  |  |
| Telephone |  |  |
| Email |  |  |
| How long have you known this person? |  |  |

**General Data Protection Regulation**

Please note that it is our policy that all recruitment documents, including application forms for unsuccessful applicants, are kept in secure conditions for a period of 6 months, after which they will be securely destroyed.

If you are successful in your application, in accordance with GDPR, we will keep your personal data whilst you are volunteering with us, and for 6 years after you have left. This is in order to manage the performance of our contract with you. (Article 6, GDPR)

I declare that the information contained in the application form is true and correct. I understand that any false or misleading information, or omissions concerning criminal convictions, may disqualify my application or may render my volunteer placement, if I am appointed, liable to end without notice.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Due to the nature of the role, each mentor will be subject to a DBS checks. If you require any more information regarding this please do not hesitate to get in touch.

**Please complete this application and return it to:**

**Alice Allen**

**Wren’s Nest Navigators Project Co-ordinator**

**dudleywrensnest@ymcabc.org.uk**